



**CONSTITUTION  
OF  
THE IRISH ASSOCIATION OF UROLOGY NURSES**

Aim and Objectives:

- To act as a representative body for nurse's working in or who have an interest in Urology.
- To promote high standards of clinical practice in urological nursing.
- To develop and promote continuous professional learning development for our members.
- To develop and promote educational conferences and programs for our members.
- To act as a forum to share experience and knowledge.

Membership:

Full membership is open to all qualified nurses working in or have an interest in the area of urology.

Affiliated membership is available to:

- All allied health professionals with an interest in urology
- Nurses working for industrial or commercial companies

Only full members have voting rights for the association and are eligible to serve on the executive board.

Management:

The committee officers are the President, Vice President, the Secretary and the Treasurer who are elected by the committee for a two-year term. This may be extended at the discretion of the committee under special circumstances.

An Officer may resign their post in writing but remain on the committee. Members appointed to the office shall hold the office for the period commencing at the AGM.

Deputies are appointed in each committee officer position (President, Secretary and Treasurer to assist in the duties attached to the post).

Any member wishing to stand for election to the committee must be proposed and seconded by a full member.

The committee is made up of ten to twelve nurses (preferably geographically dispersed) elected by the members of the association.

The committee will converge at least four times a year.

Decisions will be reached by consensus, failure of this process will lead to a majority vote in the event of a tie the President will have the casting vote.

The committee retains the right to remove an officer or committee member from the post on failure to perform duties required.

### Finance

Any money obtained by the IAUN shall be used only for the IAUN and a full financial report will be issued at the Annual General Meeting.

Any bank accounts opened for the group shall be in the name of Irish Association of Urology Nurses.

Any cheque issued shall be signed by the treasurer and second signatory nominated by the IAUN Committee.

Expenses such as travel expenses incurred by committee members travelling to meetings and invited speakers at the annual conference will be met by the Irish Association of Urology Nurses account.

### Membership Fees

Membership of the Association will be payable annually and run for one full year effective from January to December.

Method of payment: cheque, cash or draft. Members will receive three months notification of any changes to the annual subscription.

Associate subscription is the same as the full membership subscription. Membership renewal date notification will be issued one month prior to the due date.

### The Annual General Meeting

The Annual General Meeting (AGM) will take place at the Associations annual education meeting in January.

The meeting will be chaired by the President and is open to all members.

Any member can submit items for inclusion on the agenda; this must be submitted two months prior to the meeting. A member must second all proposals.

The AGM agenda will be circulated one month prior to the meeting.

### Cessation of Membership

- Following a reminder, if their membership fee is not paid within two months of the due date.
- If a member has been removed from the professional register NMBI.

### Alteration of the Constitution

Proposals for amendments to this constitution or dissolution must be delivered to the secretary in writing. The secretary in conjunction with all other officers shall then decide on the date of a forum meeting to discuss such proposals, giving at least four weeks (28 days) clear notice.

Any changes to this constitution must be agreed by at least two thirds of those members present and voting at any general meeting.

### Extra Ordinary General Meeting

- By any member who has obtained 10 further signatories to the proposal
- By a majority of the IAUN Committee
- In the event of an EGM being called members shall be given 21 days notice of the agenda, date, time and venue for the meeting.

### Dissolution

The group may be wound up at any time if agreed by two thirds of those members present and voting at any general meeting. Any assets shall be

returned to their providers, if they require it, or shall be passed to another group/charity with similar aims.

Signed: ..... Signed: .....

Chairperson

Treasurer

Signed: ..... Date .....

Secretary